Your Human Resources contacts and how we can help you:

Senior HR Advisors & HR Generalists

TBD, Senior HR Advisor

Kara Hackler, HR Generalist – ext. 4-2360

Elementary Schools: Highlands, Sartori, Talbot Hill

Secondary Schools: Talley HS, Dimmitt MS

Other: Itinerants (Music/PE), FOMC, Psychologists, Custodians

Ashley Turner, Senior HR Advisor – ext. 4-2369 **Allie Matherly**, HR Generalist – ext. 4-2329

Elementary Schools: Hazelwood, Kennydale, Honey Dew, Sierra Heights, Maplewood Heights

Secondary Schools: Hazen HS, Risdon MS, McKnight MS

Other: Meadow Crest, OT/PTs

Meghan Moore, Senior HR Advisor – ext. 4-2433 **Allie Matherly**, HR Generalist – ext. 4-4050

Elementary Schools: Bryn Mawr, Campbell Hill, Lakeridge

<u>Secondary Schools</u>: Renton HS <u>Other</u>: KEC, Nutrition Services, SLPs

Jennifer Koskovich, Senior HR Advisor – ext. 4-2357

Kara Hackler, HR Generalist – ext. 4-2355

Elementary Schools: Benson Hill, Cascade, Tiffany Park, Renton Park

Secondary Schools: Lindbergh HS, Nelsen MS

Other: Renton Academy, Griffin Home, H.O.M.E., Transportation, Nurses

- Employment contract and salary step
- Non-Medical leaves of absence (long term)
- Confirming changes in contract or pay assignment or hours/FTE
- Contract documents (personnel & supplemental)
- Stipends
- Certificated clock hours and transcripts
- RESP/RPTA registration reimbursements
- General teacher certificate information
- Resignations
- Applying for an open position within the district
- Working with Frontline Recruiting and Hiring (Formerly Applitrack)
- New employee fingerprints

Substitute Office

Aneeka Ferrell, Substitute Office Coordinator – ext. 4-2353 **Shantika O'Pharrow**, Substitute Specialist – ext. 4-2353

Absence Management and staff absences

Other Support

Ryan Rudolph, Worker's Compensation & Leave Coordinator – ext. 4-2298

- Workers' Compensation
- Medical Leaves of Absence (FMLA, PFML)

TBD, HR Data Projects Coordinator – ext. 4-3521

- Compliance SafeSchools, Para Competencies, First Aid/AED/CPR
- Classified training hours
- Evaluations

Donna Weber, HR Specialist/KEC Receptionist – ext. 4-2350

- Verifications of Employment (prior school district experience, loan forgiveness, etc.)
- Fingerprint appointments

Human Resources Administration

Debi Christensen, Assistant Superintendent of HR **Shelly Wong**, Executive Assistant – ext. 4-2382

• Certificated leave on restricted days and other REA leaves

Emily Ganyo, Executive Director of HR Lian Sell, HR Manager Shawn Snell, Confidential Assistant – ext. 4-2356

Classified leave on restricted days and other classified leaves

Human Resources Contact Information:

Email: human.resources@rentonschools.us

Phone Number: 425-204-2350