



SafeSchools

Frequently Asked Question

How can I login to SafeSchools?

You will need your state ID number to login, no password is required. Your state ID can be found in Employee Access under the Personnel Info section. You can access SafeSchools at <https://rentonschools-wa.safeschools.com/login>.

What if my login doesn't work?

Contact Human Resources and they will check on the status of your account.

Do I need to submit documentation to HR once I complete the required New Hire SafeSchools trainings, and am I being compensated for SafeSchools?

- **Certificated Employees:** No, your completion will be monitored by HR. SafeSchools is considered a part of your enrichment.
- **Classified Employees** who work **EIGHT** hours a day: No, your completion will be monitored by HR. Please complete SafeSchools during your work day. However, RESP and RPTA members are able to claim 4.5 hours for training hours. Please submit your hours on a Training Hours log to HR. You do not need to attach certificates of completions. HR will verify and sign off on your Training Hours form.
- **Classified/Hourly Employees** who work **less than** eight hours a day: Yes, send in the extra hours form that was provided to you by HR to be compensated for 4.5 hours of your time. HR will verify, add budget authorization information, and sign off on your extra hours form. You are expected to complete SafeSchools outside of your work day.

If I completed SafeSchools at another district do I need to complete it again?

Yes, the Renton School District has specific trainings that are required through our SafeSchools program.

What are the due dates?

All fourteen of the courses in SafeSchools are due 30 days from the start of your position.

What happens if I miss the due dates?

You will receive an email from SafeSchools stating the different courses that are past due. If you still do not complete the trainings after receiving the email, your supervisor will be contacted by Human Resources.

Who should I contact if I have any questions?

Please contact Human Resources if you have any questions.