

Work Site Learning Documentation

Mrs. Derrig terry.derrig@rentonschools.us (425) 204-3223

Student Information Sheet

Complete all sections with the **exception** of the following areas:

- box in the upper right and corner
- box in the lower left hand corner
- "Note/Comments" section.

Training Agreement

Read, sign and complete the following sections:

- Student Responsibilities section.
- Parent/Guardian Responsibilities (does not need to be signed if student is 18 or older)
- Employer Responsibilities (completed by your employer)

Student Learning Plan and Evaluation

Complete:

- Student Name
- Employer
- Supervisor
- Job Title
- "How job will meet goals" question.

Learning Plan Signatures

- Students, Parent and Employer signatures in upper right hand corner.

Course Syllabus and Grading Rubric

- Review entire document, especially Grading Rubric
- Parent/Guardian signature
- Student signature

Return completed forms to:

Mrs. Derrig
Room 220G/LHS
16426 128th Ave SE
Renton, WA 98058