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## Who will benefit from my efforts?

### Students

Transition from school to work will be smoother due to instructional program ties with business and labor. Most important, students will have the types and level of skills employers need.

### Employment Community

The employment community will have a trained workforce that will help build economic stability.

### Schools

Local schools will receive increased community support. The education and training process will become more effective; with programs based on current job needs and focused on specific skills, competencies and attitudes.

### Community

The entire community benefits from citizens who are making contributions to the social and economic well being of others.

***Thank you for your commitment to quality Career and Technical education.***

***For more information please call the Career and Life Skills Education department at 425.204.2310***



**Building Partnerships in Renton**

***So you've been asked to serve on a Career and Technical Advisory Committee.***



*Renton School District does not discriminate on the basis of race, religion, color, national origin, sex, age, marital status or disability in accordance with Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and applicable Washington state anti-discrimination laws.*

*People with special needs who require this document in an alternative format should contact the school principal, the program director, or the school district's ADA/504 Compliance Coordinator, 425.204.2421, 300 SW 7<sup>th</sup> Street, Renton, WA 98055.*

**Renton School District  
Career and Life Skills Education**

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## What is a Career and Technical Education advisory committee?

Advisory committees for Career and Technical Education are appointed by governing boards of local education agencies or institutions to help improve programs that prepare students to transition to post-secondary education and succeed in the workforce. Members, who represent business and labor, have expertise in the skills and competencies needed for specific occupations.

Committee activities focus on reviewing programs, providing recommendations, and assisting students and instructors. Authority for administration or management of programs remains with the local education agency or institution.

Committee members have extensive knowledge of the area they advise and instructors and administrators take their role seriously. Committees are goal-oriented and achieve results. They promote constructive and necessary change within a program, generate new ideas, and serve as advocates for quality Career and Technical education.

## You have been asked to serve because:

- Your skills and expertise are valuable to the Career and Technical program
- Your advice, time and energy will improve the instructional efforts
- Your ideas about education and training are important
- Your energy will help the committee accomplish a plan of action
- Your willingness to work as a member of a team

Your efforts will ensure that students acquire the knowledge, skills, and attitudes that are necessary to enter and succeed in the workforce.

## What will be expected of me?

**Participation** – Offer advice, share opinions and constructive suggestions about the work of the committee. This includes studying the problem under consideration and helping to reach consensus for appropriate action.

**Attendance** – Attend meetings regularly.

**Conduct** – Place the needs of students before personal interests; respect the opinions of others; and refrain from public expression of disapproval.

## What will I be asked to do?

As a member of an advisory committee, you will be asked to:

- Identify and validate academic and occupational competencies
  - Evaluate equipment and facilities against industry standards
  - Recommend new technologies to include in the program
  - Facilitate student job shadowing, internships, or cooperative work experiences
  - Increase community awareness of Career and Technical Education
  - Provide internship opportunities for instructors
  - Promote efforts of Career and Technical student organizations
  - Support state and federal legislation impacting Career and Technical education
  - Endorse program development and continuance, as well as instructor certification
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